

# SAUSALITO SHORES HOMEOWNERS ASSOCIATION MONTHLY MEETING MINUTES

Tuesday, May 17, 2022 at 7 p.m.  
In-person meeting at the Clubhouse

## I. Call to Order

The regular monthly SSHA board meeting was held Tuesday, May 17, 2022 at the Clubhouse. It began at 7:03 p.m. and was presided over by president, Emily Fitzgerald.

## II. Attendance

Board Members in Attendance: Emily Fitzgerald, James Pooler, Debbie Gillard, Karen Yannon, Laurie Lawrence, Carl Krauss and Sean Michaux

Board Members Absent: Ricky Dorman, Deonda Scott

Others in Attendance: Ed Yannon

## III. Open Forum/Public Comments

The meeting was opened up for public comments or any items for discussion not on the agenda. There were no comments or questions.

## IV. Approval of Minutes

The minutes from the April 2022 annual meeting had been emailed to board members. Sean made a motion to approve the April 2022 meeting minutes as submitted. Motion was seconded by Karen. Motion passed unanimously.

## V. Presentation of Reports

### a) TREASURER'S REPORT

No official treasurer's report was presented (Matt had been ill and then busy at work), so Emily offered the following numbers: \$33,258 income; \$15,382 expenses (spent to date) so \$17,875 is income minus expenses. We have a total of 111 members to-date, which is very good. There are 28 Boat Club memberships; 27 RV/Storage Lot memberships, and there have been 9 Clubhouse rentals (not including some additional rental fees Debbie had collected and gave to Emily before the meeting).

### b) COMMITTEE REPORTS

#### 1) WELCOME COMMITTEE REPORT

We had some interest in membership during the Garage Sale and the Easter Egg Hunt; also some Clubhouse renters expressed an interest. Sue White is still in charge of delivering Welcome Packets.

#### 2) HOSPITALITY / EVENTS COMMITTEE REPORT

Will be discussed later in the meeting.

#### 3) NEIGHBORHOOD WATCH COMMITTEE REPORT

The board discussed some code compliance problems seen in the neighborhood. A tow truck was parked on Sausalito Blvd. It was suggested that we report violations on the community account or just call the

City as an individual. A damaged vehicle with a flat tire has sat on the street unmoved for over 2 weeks. A vehicle has been speeding around Spoonhour, too. A black BMW has been seen numerous times speeding down Kantor and driving recklessly. It was suggested that we invite a police officer to a board meeting, or an upcoming event.

## VI. Old Business

### **Clubhouse Sod & Wood Siding Updates**

Laurie discussed the plan to lay new sod in front of the new planting beds in front of the Clubhouse, but did not hear back on the availability of the less expensive sod. She will email the board for approval for 175 sf of Bahia sod when she gets a price confirmation, hopefully soon before the weeds fill in again. The wood siding on the gable wall of the clubhouse is showing signs of wood rot. Dave said the lettering would have to be removed temporarily, the boards removed and replaced and painted, and the lettering replaced. This is not yet a high priority and will be added to the list of projects for later this year.

### **RV/Storage Lot Letters Mailed**

Emily reported there was a good response to the letters mailed out regarding past due Storage Lot fees (and dues) for 2022. In most cases, people had just forgotten. The board discussed possible ways to handle the one or two who did not respond to the letter. The board then discussed having a vote (at the annual meeting) and setting consistent Key Exchange meeting dates, and consistent late fees (for dues, Boat Club, RV/Storage Lot) that would be past due on the same date. It was also discussed that a few members pay their annual dues in the 2 or 3 months preceding the annual meeting, thereby avoiding any possible dues or fee increases that get voted on in January, and that will be another item for future discussion.

The board then discussed a couple violations of the RV/Storage Lot rules, and the long-term implications of continuing to allow commercial/work trailers in the lot, i.e., the wear and tear on the surface of the lot and the daily use of the gates. It was also suggested we try to clearly define the term "recreational vehicle" to help us make future decisions about whether non-traditional recreational vehicles should be allowed in the Storage Lot. Sean mentioned he'd just been contacted by one of the members who was late with his dues and RV/Lot fee and was able to text him; that member came to the meeting and paid in cash.

### **SSL Certificate Update**

Laurie announced the purchase and installation of the new SSL Certificate for the SSHA website. The lock icon now appears next to our URL in any browser. It should reassure everyone that our website is now secure. The cost is an additional \$100/year, but well worth the peace of mind for us and for members. The board also discussed an issue with the SSHA PayPal account and a solution that will hopefully be implemented soon.

### **Revised Clubhouse Rental Instructions**

Debbie had suggested changes to the Clubhouse Rental Packet wording, and the wording that appears on the website. Laurie made the changes and the wording is now more clear that renters can opt to pay \$100 -- a portion of the full deposit amount to hold their reservation, or they can opt to pay the full deposit amount up front (so they don't have to pay the remaining balance of the deposit fee).

## VII. New Business

### **Red Bug Lake Wall Accident**

The board discussed the accident that damaged the Red Bug Lake wall around 4:45 pm on Thursday, May 12th and procedures that still need to happen and when they might happen. Our insurance adjuster will visit the accident site tomorrow (Wed. 5/18). The resident's insurance adjuster will need to visit his property before any clean up occurs. Social media inquiries about who is responsible etc. are not being responded to because we don't know all the facts yet and don't want to speculate. The board discussed our insurance coverage and further discussion is needed.

### **Summer Cookout**

The board discussed possible dates for this annual event, and that we had discussed co-hosting the event with the Condos. The best tentative date for the event was Saturday, August 6 - from 5-7 pm. Emily will confirm if that date works for the Condos and let the board know. Debbie said she would tentatively reserve that date on the event calendar. Event plans will be forthcoming and will require most board member participation. Emily will keep the board informed via email.

### **Dog Park Incident**

There was a dog bite incident at the Dog Park around the beginning of May. The member who was bitten had had some medical expenses and the biting dog's owner has so far paid a good portion of those expenses. A report was filed (by law) and we believe the dog was quarantined. The board discussed how aggressive dogs can be kept out of a neighborhood and/or a dog park and who enforces rules like that. The board also discussed letting the board at the Condos know about the incident so they are aware.

### **Clubhouse Small Window Blinds**

Debbie asked Ed Yannon if he could help Sean install the 4 sets of new blinds on the north windows inside the Clubhouse. Ed said he would do it this week and get the blinds out of Sean's garage.

## Verify Attendance

The next meeting date will be June 21, 2022. There should be a quorum at that meeting.

## Adjournment

James made a motion to adjourn the meeting. Sean seconded the motion. Motion passed.

Meeting ended at 8:37 p.m.