

SAUSALITO SHORES HOMEOWNERS ASSOCIATION

MONTHLY MEETING MINUTES

Tuesday, February 15 at 7 p.m.

In-person meeting at the Clubhouse / Google link for online attendees

I. Call to Order

The regular monthly SSHA board meeting was held Tuesday, February 15, 2022 at the Clubhouse, and a Google link was offered for those who couldn't attend in person. It began at 7:05 p.m. and was presided over by president, Emily Fitzgerald.

II. Attendance

Board Members in Attendance: Emily Fitzgerald, Ricky Dorman, James Pooler, Sean Michaux, Laurie Lawrence, Deonda Scott, Karen Yannon, Debbie Gillard.

Board Members Absent: Barry Bobes

Others in Attendance on Google: Carl Krauss, Ed Greenwell, Jo Ann Dennison

III. Approval of Minutes

The minutes from the January 2022 annual meeting were emailed to board members earlier. Laurie made a motion to approve the January 2022 meeting minutes. Motion was seconded by Sean Michaux. Motion passed unanimously.

IV. Treasurer's Report

Emily said the treasurer's position is in transition and that Dave Manor has handed over some of the treasurer records and currently we do not have access to the bank account, so there is no treasurer's report to give right now. Emily then gave a report on the number of members who have paid dues and fees: 58 members have paid dues to-date for \$7250 in dues paid; 51 renewals and 7 new members. Boat Club currently has 14 paid members (\$1750) not including tonight a key exchange meeting. Storage Lot currently has 21 paid members for \$6825; 2 Kayak storage for \$100; Church rental for 2 months in the Clubhouse \$1100; 2 additional Clubhouse rentals for \$600. Total 2022 income to-date is: \$17,625. Expenses for 2022 are unknown.

Board Positions / Signatories / Committees

Emily stated we needed to vote to add Deonda Scott to the board. Sean made a motion that Deonda Scott be added to the board. Motion was seconded by Karen. Motion passed unanimously. Emily said we also need to finalize our positions on the board and opened up the floor for discussion or questions. Emily Fitzgerald confirmed that she will serve as president; James Pooler agreed to continue to be vice president; Laurie Lawrence confirmed that she will be secretary. Treasurer does not need to be a board member, and Matt Fitzgerald (Emily's husband) has said he is willing to fill the treasurer position. **Deonda made a motion to accept the people who have said they are willing to fill the officer positions. Sean seconded the motion. The motion passed unanimously.** Emily said she would like to add 2 additional signatories to the checking account so checks can get signed without delay, and currently she is on the account, and Dave

Manor is on the account. She said that Matt would not be able to be a signatory on the account because it would be a conflict of interest with his position as treasurer. James said he would be one of the two additional signatories. Dave will not be a signatory, he will just be 'on' the account and he must add each signatory, Emily cannot do that. Laurie said she would volunteer to be the other signatory. **Debbie made a motion that James & Laurie be added to the bank account as signatories. James seconded the motion. Motion passed unanimously.**

Emily then asked the board if we want Dave to stay on the bank accounts and as our agent? She said we don't necessarily need a motion to continue to allow Dave to be named as agent, we can just vote and agree. Sean said he thought it would be okay, and Debbie agreed. Emily said it looked like everyone agreed, so she will speak with him about being listed as Business Contact on the PayPal account.

Committee Assignments

Emily said that according to our bylaws, several committees were established that were required, and in the past board members serve on one or two committees.

Architectural Review Board: Sean indicated he would continue to serve, and ask Dave Manor for feedback when a request for an ARB approval comes in.

Welcome/Membership Committee: Sue White has said she would continue to deliver Welcome Packets (even though she is no longer on the board). Deonda said she would also join the Welcome/Membership Committee. Barry is still on that committee, Sue should be included when it involves Welcome Packets, and Emily said she would help out if needed.

Community Events Committee: Karen said she would take the lead and Emily said she would help when needed.

Maintenance Committee: Sean and Ricky were on this committee last year and they agreed to be on it again this year.

Clubhouse Committee: Debbie agreed to continue to serve as Clubhouse manager.

Neighborhood Watch/Code Enforcement Committee: Carl said he would continue serving on this committee, as would Debbie.

V. Old Business

Clubhouse Floor Committee Update

Laurie gave a Floor committee update and said the committee wasn't quite ready to present any flooring samples or proposed floor estimates yet, but that they would definitely have 2 or 3 solutions to present at the March board meeting. She said the committee has been very busy soliciting pricing and estimates on epoxy floors and LVT floors, and they just need a bit more time. Debbie said she would get some pricing on the VCT flooring as another option. Emily asked that the Floor committee include Ron Shady in communications.

Clubhouse Blinds

Debbie gave an update on the replacement vertical blinds that she and Sue had researched last year. Debbie presented 2 faux wood samples and said she and Sue had chosen the smoother finish sample that would be easier to clean, and said the total cost would be \$376.49 to cover both sliding glass doors. Emily said she wanted a new motion to be made once we have the final cost for all the smaller window blinds as well, and we

can do that at the March meeting. Ed said he could install the blinds once they were purchased and received.

Neighborhood Work Day - March 26

James discussed a variety of tasks that could be addressed during the upcoming Work Day, including pressure-washing the Pavilion; grinding down 3 palm tree stumps at the 436 entrance; and a couple of trees near the dock that are dead and need to be cut down. Emily said she has a conflict on March 26 but that she's heard from many people at the key exchanges who want to help, so we may consider a second Work Day later in the year, too. Ricky has offered to create new "Sausalito Shores" "CLUBHOUSE" letters that would replace the old, warped, peeling wooden letters currently above the front door. Ricky said he would need \$250 for the materials and screws to attach the new letters. James made a motion that we approve \$250 for Ricky to purchase materials to make new letters for the front of the clubhouse. Debbie and Sean seconded the motion. Motion passed unanimously.

Dues Letter & Future Newsletters

Emily discussed with the board the annual "Dues Reminder Letter" and that it's time to send it out to all residents. She stated she wants to include a one-page newsletter promoting the Neighborhood Work Day, upcoming spring events, etc. Emily suggested all future newsletters be e-newsletters to save on printing and postage costs or deliveries. For those members or residents who prefer a paper newsletter, they could call a phone number to request delivery of a paper. Otherwise, all future newsletters will be delivered via email. Emily said this final mailing of the Dues Reminder with a one-page newsletter on the other side would cost \$300. Sean made a motion to spend up to \$300 on a dues letter/newsletter to be mailed out to all residents. Carl seconded the motion. Motion passed unanimously.

Gate Lock Replacement

Emily said that Ron had informed her that the door locks on the basketball court and the tennis court are locking people out, and he estimated \$150 for each lock (shipping included). James made a motion to spend \$300 on 2 new locks. Karen seconded the motion. Motion passed unanimously. Emily encouraged interested board members (perhaps Ricky) to create a subcommittee and research replacement locks or lock systems so we can make an informed decision about whether to switch to another kind of lock.

Dog Run Improvements & Funding

Ricky said he would like to shift funds from the Playground reserves to pay for some improvements in the Dog Run, including benches to sit on, finishing the fencing to cover holes, cut back some of the small trees, etc. Ed said he would look at the Dog Run with Ricky when he gets back in town. Ricky suggested he would gather prices and present something at the next meeting. Ricky will price concrete benches and let the board know at the next meeting.

Spring Event Dates

Emily wanted to nail down some dates for springtime events as a one-page newsletter will soon be mailed out. Garage Sale was decided to be April 22-23. Easter event: will be an Easter Egg Hunt. Tentative date chosen is Sunday, April 10 (2:00pm).

Use of Ramp by Rotary Orange County East of Winter Park - March 5

Emily received a request for permission from a man affiliated with the Rotary Club (and a friend of member Don Horan) to launch 2 motor boats for officials or emergencies for a regatta (in by 7am and out by noon). Carl said they used the ramp last year and it was no problem. Laurie made a motion that we allow the Rotary Orange County East of Winter Park to launch 2 motorboats from the SSHA boat ramp and Don Horan will let them in and out of the gates using his key (as a Boat Club member). Sean seconded the motion. Motion passed unanimously.

Church Rental Contract

Emily said the Clubhouse rental contract for the Christadelphian church has expired and needs to be renewed. Debbie made a motion to approve the rental contract with the church. James seconded the motion. Motion passed unanimously.

Public Comments

None

Verify Attendance

Next board meeting is scheduled for Tuesday, March 15, 2022. There will be a quorum at that meeting.

Adjournment

Sean made a motion to end the meeting. James seconded. Motion passed. Meeting ended at 8: p.m.